

**UNITED STATES DISTRICT COURT
FOR THE CENTRAL DISTRICT OF CALIFORNIA**

SARAH CHUNG

Plaintiff(s),

v.

ILLUMINATE EDUCATION, INC.

Defendant(s).

Case No.

8:22-cv-01547-JWH-DFM

**ORDER SETTING SCHEDULING
CONFERENCE**

Date: October 28, 2022

Time: 11:00 AM

**PLEASE READ THIS ORDER CAREFULLY. IT DIFFERS IN SOME
RESPECTS FROM THE LOCAL RULES.**

1 This case has been assigned to Judge John W. Holcomb. This matter is set
2 for a video Scheduling Conference on the date set forth above. To obtain the
3 video conference link for the scheduled hearing, the parties are directed to Judge
4 Holcomb's Procedures and Schedules page on the Court's website:
5 <http://www.cacd.uscourts.gov/honorable-john-w-holcomb>. Please follow the
6 instructions listed under "Zoom Webinar Hearings." The Court, in its sole
7 discretion, may order (usually by text entry) that the Scheduling Conference
8 shall instead be conducted in person.

9 If plaintiff has not already served the operative Complaint on *all* defendants,
10 Plaintiff is **DIRECTED** to do so *promptly*, and Plaintiff shall file proofs of service
11 within three days thereafter. Defendants shall also timely serve and file their
12 respective responsive pleadings, and they shall file proofs of service within three
13 days thereafter.

14 The Court will conduct the Scheduling Conference pursuant to Rule 16(b)
15 of the Federal Rules of Civil Procedure. The parties are reminded of their
16 obligations under Rule 26(f) to confer regarding a discovery plan no later than
17 21 days before the Scheduling Conference and to e-file a "Joint Rule 26(f)
18 Report" with the Court no later than 14 days before the Conference. Mandatory
19 paper chambers copies of the Joint Rule 26(f) Report must be (a) delivered to
20 Judge Holcomb's drop box outside the door of Courtroom 9D by 5:00 p.m. on the
21 first court day following the e-file; or (b) transmitted via FedEx, UPS, or other
22 overnight service, for delivery no later than 5:00 p.m. on the first court day
23 following the e filing, addressed to the Chambers of Judge John W. Holcomb,
24 U.S. District Court for the Central District of California, Courtroom 9D,
25 411 W. 4th Street, Santa Ana, California 92701.

26 The Court encourages counsel to begin to conduct discovery actively
27 *before* the Scheduling Conference. At the very least, the parties shall comply
28 fully with the letter and spirit of Rule 26(a) and thereby obtain and produce

1 most of what would be produced in the early stage of discovery, because at the
 2 Scheduling Conference the Court will impose strict deadlines to complete
 3 discovery.

4 This Court does not exempt parties appearing *in propria persona* from
 5 compliance with any of the Local Rules, including L.R. 16. “Counsel,” as used
 6 in this order, includes parties appearing *in propria persona*.

7 **I. JOINT RULE 26(f) REPORT**

8 The Joint Rule 26(f) Report, which shall be filed *no later than 14 days*
 9 before the Scheduling Conference, shall be drafted by Plaintiff (unless the
 10 parties agree otherwise), but shall be submitted and signed jointly. “Jointly”
 11 contemplates a single report, regardless of how many separately represented
 12 parties are in the case. The Joint Rule 26(f) Report shall specify the date of the
 13 Scheduling Conference on the caption page. It shall report on all matters
 14 described below, which include those required to be discussed by Rule 26(f) and
 15 L.R. 26:

16 1. Statement of the case: A short synopsis (not to exceed two pages)
 17 of the main claims in the Complaint and in the Counterclaim (if any) and the
 18 primary affirmative defenses.

19 2. Subject Matter Jurisdiction: A Statement of the *specific* basis of
 20 federal jurisdiction, including supplemental jurisdiction.

21 3. Legal Issues: A brief description of the *key legal issues*, including
 22 any unusual substantive, procedural, or evidentiary issues.

23 4. Parties, Evidence, etc.: A list of parties, witnesses, and key
 24 documents on the main issues in the case. For conflict purposes, corporate
 25 parties must identify all subsidiaries, parents, and affiliates.

26 5. Damages: The realistic range of provable damages.

27 6. Insurance: Whether there is insurance coverage, the extent of
 28 coverage, and whether there is a reservation of rights.

1 7. Motions: A statement of the likelihood of motions seeking to add
2 other parties or claims, to file amended pleadings, to transfer venue, etc.

3 8. Manual for Complex Litigation: Whether all or part of the
4 procedures of the Manual for Complex Litigation should be utilized for this
5 case.

6 9. Status of Discovery: A discussion of the present state of discovery,
7 including a summary of completed discovery.

8 10. Discovery Plan: A detailed discovery plan, as contemplated by
9 Rule 26(f). State what, if any, changes in the disclosures under Rule 26(a)
10 should be made, the subjects on which discovery may be needed, whether
11 discovery should be conducted in phases or otherwise be limited, whether
12 applicable limitations should be changed or other limitations imposed, and
13 whether the Court should enter other orders. A statement that “discovery will
14 be conducted as to all claim and defenses,” or other vague description, is not
15 acceptable.

16 11. Discovery Cut-off: A proposed discovery cut-off date. This means
17 the final day for the *completion of discovery*, including the resolution of all
18 discovery motions.

19 12. Expert Discovery: Proposed dates for expert witness disclosures
20 (initial and rebuttal) and expert discovery cut-off under Rule 26(a)(2).

21 13. Dispositive Motions: A description of the issues or claims that any
22 party believes may be determined by motion for summary judgment or motion
23 *in limine*.

24 14. Settlement/Alternative Dispute Resolution (ADR): A statement of
25 what settlement discussions or written communications have occurred
26 (*excluding any statement of the terms discussed*). If counsel have received a
27 Notice to Parties of Court-Directed ADR Program (Form ADR-08), the case
28 presumptively will be referred to the Court Mediation Panel or to private

1 mediation (at the parties' expense). If the parties jointly desire a settlement
 2 conference with the assigned Magistrate Judge, they should so indicate in their
 3 report. The case may not proceed to trial unless all parties, including an officer
 4 (with full authority to settle the case) of all corporate parties, have appeared
 5 personally at an ADR proceeding.

6 15. Trial Estimate: A realistic estimate of the time required for trial
 7 and whether trial will be a bench trial or jury trial. Each side should
 8 specify (by number, not by name) how many witnesses it contemplates calling.

9 16. Trial Counsel: The name(s) of the attorney(s) who will try the
 10 case.

11 17. Independent Expert or Master: Whether this is a case where the
 12 Court should consider appointing a master pursuant to Rule 53 or an
 13 independent scientific expert.

14 18. Timetable: ***Complete the Schedule of Pretrial and Trial Dates***
 15 ***form attached as Exhibit A to this Order and attach it to the Joint Rule 26(f)***
 16 ***Report***. Each side should write in the month, day, and year it requests for each
 17 event. At the Scheduling Conference, the Court will review this form with
 18 counsel. The proposed date for each event shall fall on a Friday, except the trial
 19 date, which is a Monday. Counsel should ensure that requested dates do not fall
 20 on a holiday. In appropriate cases, ***the Court may order different dates from***
 21 ***those proposed by the parties***. The discovery cut-off date is the last day by
 22 which all depositions must be completed, responses to previously served written
 23 discovery must be provided, and motions concerning discovery disputes must be
 24 heard. The cut-off date for motions is the last date on which motions may be
 25 ***heard***, not filed. The Court directs counsel's attention to L.R. 6-1 regarding the
 26 timing of motions, oppositions thereto, and hearings thereon.

27 19. Amending Pleadings and Adding Parties: Please note that the
 28 Court does not typically set a separate deadline for the parties to amend their

pleadings or to add parties. A party who wishes to amend its pleading or to add one or more parties shall seek a stipulation from the other parties. If the parties cannot reach such a stipulation, then the party seeking to amend shall comply with Rule 15(a) and, if applicable, Rule 16(b)(4) of the Federal Rules of Civil Procedure, as well as L.R. 15-1 through L.R. 15-3 and L.R. 16-14.

20. Other issues: A statement of any other issues affecting the status or management of the case (*e.g.*, unusually complicated technical or technological issues, disputes over protective orders, extraordinarily voluminous document production, non-English speaking witnesses, ADA-related issues, discovery in foreign jurisdiction, etc.) and any proposals concerning severance, bifurcation, or other ordering of proof. ***The Court does not like surprises.*** Accordingly, counsel and the parties are directed to raise in the Joint Rule 26(f) Report any and all issues that may tend to make this case unusual, challenging, or difficult.

21. Consent to Proceed Before Magistrate Judge: A statement that counsel for all parties have discussed whether the parties consent to have a Magistrate Judge of this Court conduct any and all necessary proceedings and order the entry of judgment in this matter pursuant 28 U.S.C. § 636(c) and General Order 12-01. The statement should indicate whether the parties consent to the assignment of this matter to a Magistrate Judge.

The Joint Rule 26(f) Report should set forth the above-described information under section headings corresponding to those in this Order.

II. SCHEDULING CONFERENCE

Unless otherwise indicated, Scheduling Conferences will be conducted by video. Counsel shall comply with the following:

1. Participation: Lead trial counsel for each party must be present. Counsel must be prepared to discuss the substantive issues in the case and authorized to address scheduling with the Court and opposing counsel. If lead trial counsel for a party cannot be present because of an unreconcilable

1 scheduling conflict, then that party shall seek a stipulation with the other parties
2 to continue the Scheduling Conference (by no more than three weeks) to a date
3 on which all lead counsel can attend. If the parties cannot reach such a
4 stipulation, then lead trial counsel who cannot attend the Scheduling Conference
5 shall file an *ex parte* application seeking to be excused.

6 2. Continuance: Other than as set forth in the preceding paragraphs, a
7 continuance of the Scheduling Conference will be granted only for good cause.

8 **III. NOTICE TO BE PROVIDED BY COUNSEL**

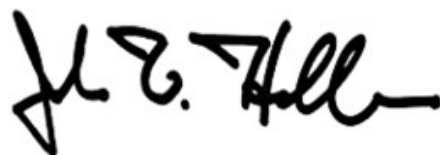
9 Plaintiff's counsel or, if Plaintiff is appearing *pro se*, Defendant's
10 counsel, shall provide this Order to any parties who first appear after the date of
11 this Order and to parties who are known to exist but have not yet entered
12 appearances.

13 **IV. COURT'S WEBSITE**

14 Copies of this and all other orders of this Court that may become
15 applicable to this case are available on the Central District of California website,
16 at www.cacd.uscourts.gov, under "Judge's Procedures and Schedules." Copies
17 of the Local Rules are also available on the website.

18 **IT IS SO ORDERED.**

19
20 Dated: August 31, 2022



21
22 John W. Holcomb
UNITED STATES DISTRICT JUDGE
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EXHIBIT A: SCHEDULE OF PRETRIAL AND TRIAL DATES
WORKSHEET

Case No.:			
Case Name:			
<u>Event</u>	Plaintiff's Request <u>month/day/year</u>	Defendant's Request <u>month/day/year</u>	Court's <u>Order</u>
<input type="checkbox"/> Jury Trial <i>or</i> <input type="checkbox"/> Bench Trial (Monday at 9:00 a.m.) Length: ____ days			
Final Pretrial Conference [L.R. 16] (Friday-17 days before trial date)			
Hearing on Motions <i>in Limine</i> (Friday-7 days before Final PTC)			
Last Date to Hear Non-Discovery Motions			
Last Date to Conduct Settlement Conference			
All Discovery Cut-Off (including hearing all discovery motions)			
Expert Disclosure (Rebuttal)			
Expert Disclosure (Initial)			

ADR [L.R. 16-15] Settlement Choice:

- ☐ Attorney Settlement Officer Panel
- ☐ Private Mediation
- ☐ Magistrate Judge